



Student Information and Academic Policies

AY 2024-2025

Table of Contents

MISSION STATEMENT	5
INSTITUTIONAL LEARNING GOALS	5
ACADEMIC CALENDAR.....	6
STUDENT ACHIEVEMENT INFORMATION.....	7
OFFICE OF ADMISSIONS AND ENROLLMENT	7
ADMISSIONS TEAM AND CONTACT INFORMATION	7
<i>List College Admissions</i>	7
<i>Kekst School Admissions</i>	7
<i>Division of Religious Leadership and Davidson School of Education Admissions</i>	8
LIST COLLEGE ADMISSION REQUIREMENTS AND PROCEDURES	8
<i>Early Decision</i>	9
<i>List College Fellows Program</i>	10
<i>Transfer Credits</i>	10
<i>Transfer Students</i>	11
<i>Visiting Students</i>	11
<i>Nonmatriculated Admission</i>	11
KEKST GRADUATE SCHOOL ADMISSIONS	12
<i>MA Admissions</i>	12
<i>DHL Admissions</i>	13
<i>PhD Admissions</i>	13
<i>Transfer Credits in Kekst</i>	15
<i>Kekst Consortium Credits</i>	15
RABBINICAL SCHOOL ADMISSIONS	15
<i>How to Apply</i>	16
<i>Admissions Interview</i>	17
<i>Applicants from List College</i>	17
<i>Transferring from Another Rabbinical School</i>	17
CANTORIAL SCHOOL ADMISSIONS	17
<i>Admissions Standards</i>	17
<i>Application Procedures</i>	18
DAVIDSON SCHOOL ADMISSIONS.....	19
<i>Masters Degree in Jewish Education</i>	19
<i>Doctoral Degree</i>	21
OFFICE OF FINANCIAL AID.....	22

FINANCIAL AID OFFICE CONTACT INFORMATION	22
TUITION AND FEES AY 2024-2025.....	23
<i>Tuition Exemptions</i>	23
<i>Tuition Refund Policy</i>	23
WHAT IS FINANCIAL AID?.....	24
<i>Federal Programs</i>	24
APPLYING FOR FINANCIAL AID	25
JOINT PROGRAM FINANCIAL AID.....	25
JTS FINANCIAL AID POLICIES.....	25
<i>Satisfactory Academic Progress</i>	26
<i>Student Responsibilities</i>	26
<i>Students' Rights</i>	27
<i>Return of Title IV Funds</i>	28
<i>JTS Withdrawal Policy and Procedures</i>	29
FELLOWSHIPS AND SCHOLARSHIPS	30
LIST COLLEGE.....	30
<i>Additional Scholarship and Fellowship Opportunities</i>	31
KEKST GRADUATE SCHOOL.....	32
<i>MA Fellowships</i>	32
<i>PhD Fellowships</i>	32
DAVIDSON SCHOOL OF JEWISH EDUCATION.....	33
DIVISION OF RELIGIOUS LEADERSHIP.....	33
STUDENT PRIZES AND AWARDS	34
ALBERT A. LIST COLLEGE OF JEWISH STUDIES.....	34
THE KEKST GRADUATE SCHOOL	36
WILLIAM DAVIDSON GRADUATE SCHOOL OF JEWISH EDUCATION.....	37
H. L. MILLER CANTORIAL SCHOOL AND COLLEGE OF JEWISH MUSIC.....	37
THE RABBINICAL SCHOOL.....	38
REGISTRAR'S OFFICE	40
COURSE CODES	41
<i>Online Course Codes</i>	41
ACADEMIC CREDIT POLICY	41
<i>Definition of Credit Hour</i>	41
<i>Credit Assignment Process</i>	42
REGISTRATION REQUIREMENTS.....	43
<i>Special Categories of Registration</i>	44
<i>Continuous Registration Policies</i>	45

<i>Maintaining Matriculation</i>	46
<i>Leave of Absence</i>	46
TRANSFER CREDITS.....	47
OBTAINING A TRANSCRIPT.....	47
ACADEMIC POLICIES.....	48
ATTENDANCE.....	48
GRADES/GPA.....	48
<i>Pass/D/Fail and “Uncovering” Policy</i>	48
<i>Hebrew Courses Grading Policy</i>	49
INCOMPLETES.....	49
ABSENCE FROM FINAL EXAMINATIONS.....	49
ACADEMIC PROBATION.....	50
STUDENT CONDUCT.....	51
ACADEMIC INTEGRITY.....	51
<i>Conduct that Violates Academic Integrity</i>	51
<i>Disciplinary Procedures for Violations of Academic Integrity</i>	53
<i>Academic Integrity Syllabus Statement</i>	54
ACCOMMODATIONS AND STUDENTS WITH DISABILITIES.....	54

Mission Statement

As a preeminent institution of Jewish higher education, the Jewish Theological Seminary integrates rigorous academic scholarship, teaching, discourse, and religious practice in order to strengthen Jewish tradition, Jewish lives, and Jewish communities in the broadest possible sense. JTS achieves this by:

- ◆ Educating rabbis, cantors, scholars, educators, communal professionals, and lay leaders who are inspired by our vision and dedicated to sharing it throughout the world.
- ◆ Fostering the search for intellectual, religious, and emotional truths, articulating a nuanced vision of Judaism that is spiritually rich, complex, ever evolving, and thoroughly grounded in Jewish texts, history, ideas, practice, and values.
- ◆ Integrating the wisdom of our past with that of contemporary society and sharing this wisdom with others in order to ensure the flowering of Judaism and the Jewish people worldwide and to enrich the broader community.

Institutional Learning Goals

The following institutional learning goals articulate longstanding JTS pedagogical values, practices, and policies, reflecting the robust educational history and contemporary vision of the institution. JTS programs embody a critical approach to Jewish learning that teaches faith with inquiry by integrating rigorous academic scholarship, teaching, discourse, and religious practice.

Deep Understanding of Jewish Texts and Traditions

- ◆ JTS students develop an advanced understanding of the Bible, Talmud, and other key Jewish texts—religious, cultural, and academic— as appropriate to their field of study.
- ◆ JTS graduates can interpret and apply wisdom derived from Jewish texts and knowledge to a wide range of topics and issues.

Knowledge of Historical and Cultural Contexts

- ◆ JTS students analyze the historical and cultural contexts that have shaped Jewish identity, fostering an appreciation for the diversity of Jewish experiences and gaining a holistic understanding of the long trajectory the Jewish experience, past and present.
- ◆ JTS graduates value an historical-critical approach to the study of Judaism, contextualizing Jewish knowledge, practices, and experience within the cultural histories of Jewish communities worldwide.

Critical Thinking and Research Skills

- ◆ JTS students hone critical thinking skills, research abilities, and their familiarity with contemporary scholarship to engage with complex theological and scholarly issues, contributing to the ongoing development of Jewish thought through their learning.
- ◆ JTS graduates are equipped to identify sources necessary to critically examine existing beliefs, information, and frameworks and to answer emerging questions, including through use of the sources and methods of the modern academic study of Judaism.

Jewish Language Proficiency

- ◆ JTS students advance their ability to use relevant Biblical and contemporary languages for direct and nuanced engagement with Jewish texts and with global Jewish communities
- ◆ JTS graduates use relevant languages as a means for deepening their relationship with Judaism and Jewish communities past and present.

Community Involvement

- ◆ JTS students learn how to engage in productive dialogue on issues of key intellectual, professional, and/or spiritual concern through classroom discussions, hevrotah study, and co-curricular and residential programming.
- ◆ JTS graduates model thoughtful involvement in their various communities, meaningfully contributing to Jewish and secular organizations and groups.

Klal Yisrael

- ◆ JTS students deepen their commitments to the Jewish people and their future in the diaspora and in the land of Israel
- ◆ JTS graduates are devoted to the flowering of Judaism throughout the world, using the skills and training they received to contribute to the vitality of Jewish knowledge, Jewish communities, and the Jewish future

Ethical Commitment

- ◆ JTS students cultivate a commitment to ethical conduct and social justice as embedded in our vision of Torah, applying Jewish knowledge to contemporary issues and challenges.
- ◆ JTS graduates exhibit confident, ethical conduct with a commitment to lifelong learning and growth, thoroughly grounded in Jewish texts, history, and practices, and engaged with the challenges facing contemporary societies.

Academic Calendar

The Academic Calendar for the current year can be found at <https://www.jtsa.edu/academic-calendar/>

Student Achievement Information

JTS compiles and submits data on our academic operations, including tuition and average financial aid information, admissions data, graduation rates, and more, to the National Center for Education Statistic's College Navigator database in compliance with the Student Right-to-Know Act. The current year's data can be found at:

<https://nces.ed.gov/collegenavigator/?q=Jewish+Theological+Seminaty&s=all&id=192040>

Office of Admissions and Enrollment

JTS's Admissions Team consists of staff that serve each of our schools, recruiting and enrolling students that are the best fit for our various programs. Admissions also assists students with identifying relevant financial aid that may be available to them upon acceptance.

Note that each of the schools and several degree programs maintain their own specific prerequisites for admission (prior academic background, language skills, etc.). Information on these prerequisites can be found under each specific degree program.

Questions regarding prerequisites or suggested preparation can be directed to the Admissions staff in the school of interest.

Admissions Team and Contact Information

Samuel Byron, Executive Director of Admissions and Enrollment

List College Admissions

Rachel Malaga, Associate Director of Admissions for List College

Prospective students and parents are welcome to contact List College Admissions at any time.

Email: lcadmissions@jtsa.edu

Phone: 212-678-8856

Mailing Address:

List College Office of Admissions
The Jewish Theological Seminary
3080 Broadway
New York, NY 10027

Kekst School Admissions

Orlea Marlin, Director of Kekst Graduate Admissions

Inquiries and applications to the Kekst School are welcome at any time of the year. MA and DHL programs offer rolling admissions, though priority deadlines are listed for programs below. PhD program applications are due by December 15.

MA, DHL, and PhD programs are available for fall entry only. Certificate and non-degree students can apply for fall or spring entry throughout the year.

For more information or to ask questions about the application or admissions process for any of the Kekst graduate degree programs (MA, PhD, and DHL), contact us at any of the following:

Email: gsadmissions@jtsa.edu

Phone: (212) 678-8032

Mailing Address:

The Gershon Kekst Graduate School Office of Admissions
The Jewish Theological Seminary
3080 Broadway
New York, NY 10027

Division of Religious Leadership and Davidson School of Education Admissions

Rabbi Annie Lewis, Director of Recruitment and Admissions for Religious and Educational Leadership

Rabbinical School Admissions

You can inquire at any time about admission to the Rabbinical School. Interested candidates are encouraged to do so as soon as possible so that they may be advised as to any required preparation needed. Contact Rabbinical School Admissions at rsadmissions@jtsa.edu or call (212)-678-8818.

Cantorial School Admissions

You can inquire at any time about admission to the H. L. Miller Cantorial School and College of Jewish Music. Please contact our Admissions Office at csadmissions@jtsa.edu or (212) 678-8818.

Davidson School Admissions

For more information or to ask questions about the application or admissions process, please contact the Admissions Office at edschool@jtsa.edu or (212) 678-8032.

List College Admission Requirements and Procedures

List College is open to individuals 16 years of age or older who have completed high school and demonstrated academic excellence. Because students at List College study texts in the original language, proficiency in Hebrew, while not a prerequisite for admission, is a critical segment of the List

College curriculum. The program is open to qualified students irrespective of age, sex, race, religion, sexual orientation, or national origin.

List College accepts applications exclusively through the Common Application. Applicants to List College must submit the Common Application and the List College Supplement, found on the Common Application site. A full list of application requirements can be found through the [List College website](#).

Questions about the List College application process should be directed to our Admissions team at lcadmissions@jtsa.edu

Regular Decision applications are due by January 1 for the Double Degree with Barnard College and February 1 for the Joint Program with Columbia University. Applicants are notified of their status by April 1.

Early Decision applications for the Double Degree with Barnard College and Fall Early Decision applications for the Joint Program with Columbia University are due by November 1. Applicants are notified of their status in Late December.

Early Action and Winter Early Decision applications for the Joint Program with Columbia University are due by January 1. Applicants notified of their status in Late February.

Applicants to the Joint Program with Columbia University's School of General Studies apply and supporting documents to List College only; copies of all materials will be forwarded to Columbia University. Applicants to the Double Degree Program with Barnard College must submit the List College application and supporting documents to List College, as well as a separate Barnard application and supporting documents to Barnard College.

To receive a Barnard application, visit the [Barnard College website](#).

While an interview is not required for first-year applicants, it is strongly recommended; interviews are required for transfer applicants. Interviews can be scheduled [here](#).

Interviews are available in person and via video conference.

Early Decision

Well-qualified high school seniors who have selected List College as their first-choice college may apply under one of the two Early Decision plans. Fall Early Decision applications and all supporting documents for candidates to the Joint Program must be received in the Office of Admissions by November 1. Fall Early Decision applications and all supporting documents for candidates to the Double Degree Program must be received in the Office of Admissions by November 1. Double Degree Program applicants must submit their application to Barnard College by this deadline as well.

Specific directions for Early Decision Double Degree Program applicants can be found on the Common Application FAQs for both List College and Barnard College. Applicants will be notified in late December.

Winter Early Decision applications and all supporting documents must be received in the Office of Admissions by January 1. Winter Early Decision is only available for Joint Program applicants. Applicants will be notified by late February.

Candidates not accepted under the Early Decision plan may be deferred to Regular Decision. In this event, candidates must submit a record of schoolwork from the first half of the senior year. Applicants will be notified by April 1.

List College Fellows Program

The List College Fellows Program is designed to attract undergraduates of exceptional promise and superior achievement and to enrich their academic experience. As a supplement to the existing curriculum, the program fosters students' continued intellectual growth and enables them to explore subjects in greater depth than is normally possible in an undergraduate program of study. Under the guidance of List College faculty members, participants in the Fellows Program contribute to the creation of an academic environment of intellectual excitement and rigor.

Students selected for the Fellows Program are awarded a merit scholarship upon their entry into the program. They have the opportunity to participate in occasional co-curricular events sponsored by the program. Fellows participate in a series of seminars that are interdisciplinary in structure and thematic in content. Fellows are required to participate in at least two such seminars during their college careers. Each seminar is specially developed for the Fellows Program, and Fellows have priority registration.

Non-Fellows who have a cumulative GPA greater than 3.5, with permission of the instructor, may enroll in the course.

Transfer Credits

Students may bring in a maximum of 15 pre-college transfer credits, including those earned in connection with college-level courses taken at another accredited institution of higher learning (prior to becoming a matriculating student), and/or AP and IB scores.

Entering students who wish to receive credit for college-level courses taken prior to enrolling in List College may only receive credit for work done after the junior year of high school on the campus of an accredited college or university. This work must not have been counted toward high school graduation requirements. Requests for transfer credit must be accompanied by official transcripts and made to the dean.

In addition, students who earned upper-level scores on certain Advanced Placement (AP) exams and those who earned an International Baccalaureate (IB) diploma may receive college credit in fulfillment of their general elective requirement. For the specific AP and IB scores that will be accepted and the amount of credit to be awarded, please see Barnard College's list of accepted scores (<https://barnard.edu/apcores>).

Undergraduate students considering Pass/Fail for a course taken outside of JTS in fulfillment of liberal arts requirements should note that unless the course is graded Pass/D/Fail, credit will not be awarded for a grade of P.

Transfer Students

An applicant who has studied at another college or university and wishes to transfer to List College must follow the admissions procedures previously outlined. In addition, candidates must submit current official transcripts from colleges and universities attended.

Students must take at least 54 of the 82 credits required for graduation from List College in residence. In addition, a student must complete 60 credits of general liberal arts at an accredited college or university. Students who wish to transfer to List College with fewer than 60 liberal arts credits may transfer to the Joint Program with Columbia University or the Double Degree Program with Barnard College, or they may complete the remaining liberal arts credits at an accredited college of their choice. Candidates applying to transfer to either the Joint Program or the Double Degree program will also need to complete the residency requirements set by those schools.

The application deadline for transfer students to the Joint Program is April 1; the deadline for Double Degree Program applicants is March 15.

Visiting Students

A student enrolled at another accredited four-year college or university may apply to List College for visiting student status. Visiting students may study at List College part-time or full-time for one or two semesters. A visiting student may receive credits at his or her own institution for courses successfully completed at List College, subject to the approval of the student's own dean. In addition to the application, a candidate must submit a letter from his or her current dean indicating that he or she is a student in good standing and has approval for this program.

Nonmatriculated Admission

Students who wish to take courses for credit but do not intend to earn a degree may be admitted as nonmatriculated students. Applicants need to submit only an application, along with the fee and proof of high school graduation. Students who may be attending other colleges or universities must submit an official college transcript and a letter attesting to their good standing.

Kekst Graduate School Admissions

MA Admissions

Applications are accepted and reviewed on a rolling basis after January 1. Please see below for specific application deadline information.

If you are applying to one of our Jewish Professional Leadership programs, please note their application deadlines:

The priority and regular application deadlines for Columbia University School of Social Work are December 1 and February 15, respectively.

Applications to the Mailman School of Public Health are accepted on a rolling admissions basis through January 15.

DEGREE	APPLICATION DEADLINE	NOTIFICATION OF ADMISSION STATUS FROM JTS	APPLICANT REPLY DEADLINES
MA Priority Admission	March 1	May 1	June 1
MA Regular Admission	May 1	Rolling	Rolling

How to Apply

- Complete an [online application](#), which includes prompts for a short biography, educational history, personal statement, and names of your three recommenders.
- Official transcripts from all postsecondary studies. (If you're currently enrolled in a degree program, you may submit an unofficial transcript. An official transcript will be needed to enroll.)
- Completed Hebrew placement exam (provided by the Office of Admissions after receipt of the application).
- Three letters of recommendation, two of which should be academic.
- A current academic writing sample (completed within the past five years) in English, between ten and twenty pages.

Note on recommendations: Please let your recommenders know whether you have waived your right to view the recommendations should you enroll. Applicants should seek out recommenders who can address their academic qualifications and professional and personal character.

DHL Admissions

Applications for all DHL programs are accepted and reviewed on a rolling basis after January 1. Please see below for specific application deadline information.

DEGREE	APPLICATION DEADLINE	NOTIFICATION OF ADMISSION STATUS FROM JTS	APPLICANT REPLY DEADLINES
DHL Priority Admission	March 1	April 1	May 1
Executive DHL Priority Admission	March 1	April 1	May 1
DHL Regular Admission	May 1	Rolling	Rolling
Executive DHL Regular Admission	May 1	Rolling	Rolling

How To Apply

- Complete an [online application](#), which includes prompts for a short biography, educational history, personal statement, and names of your three recommenders.
- Three letters of recommendation (recommendations can be a combination of academic and professional). Applicants should seek out recommendations from references who can address their academic qualifications and professional skills.
- Two academic writing samples, which reflect the candidate's writing and research skills. If you have earned an academic degree in the past 10 years, please submit two academic papers written for that degree.
- Completed Hebrew placement exam (provided by the Office of Admissions after receipt of the application).
- Official transcripts from all postsecondary studies. If you're currently enrolled in a degree program, you may submit an unofficial transcript. An official transcript will be needed to enroll.

PhD Admissions

Applicants require a knowledge of foreign languages and may require course work at other institutions participating in a consortium with the Kekst Graduate School. Students with excellent academic records and experience with Hebrew and Jewish studies who are interested in pursuing advanced Jewish studies at the highest level are the ideal fit for the PhD program.

Interviews with the dean, a member of the admissions committee and/or program academic advisor, and the director of graduate admissions are required as part of the application process.

Below you will find a summary of our application requirements and how to submit them. Please also consult the relevant academic area for any specific requirements and prerequisites.

Applications, including all admissions materials, are due by December 15. Accepted applicants will be notified in mid-March.

How to Apply

- Complete an [application for admission](#), which includes prompts for a short biography, educational history, personal statement, and names of your three recommenders.
- Submit official transcripts from all postsecondary institutions. (If you're currently enrolled in a degree program, you may submit an unofficial transcript. An official transcript will be needed to enroll.)
- Complete a Hebrew placement exam (provided by the Office of Admissions after receipt of the application).
- If you plan on applying for federal loans to supplement your fellowship award, visit our [financial aid page](#) to find the loan application.

Required Exams and Score Reports

All Kekst applicants must submit official scores on the general test of the **GRE** (JTS GRE code is 2339) or **Miller Analogies Test (MAT)**. Candidates for the joint MSW with Columbia University are not required to submit the GRE.

Additionally, applicants whose native language is not English and who have not been educated at a college where English is the language of instruction must also submit official scores of the **Test of English as a Foreign Language (TOEFL)** or the **Duolingo English Test**. These test scores are valid for two years from the date taken.

Important Update for Fall 2024 Admissions

GRE/MAT or other graduate-level testing results are requested, but if not available, an alternative metric may be offered by the director of Admissions. This shift in our testing policy allows applicants to prepare their application without fear of being disadvantaged in the process. **Students who are unable or choose not to submit scores will not be penalized as applicants for fall 2024.** Please note that current policies around “waiving” test scores are still in-place for the 2024 fall semester.

If you have completed testing, we encourage submission of your scores as this information can be a valuable addition in our review. JTS has always practiced a holistic, individualized approach to reviewing our applicants and selecting individuals who are best fit for our unique graduate programs. Consideration of an applicant includes many factors beyond scores; we are confident our applicants will continue to demonstrate those qualities to us through their applications again this year.

Testing may be waived for one of the following reasons and is at the discretion of the admissions director or dean:

- Applicant is a graduate of List College at JTS with a GPA of 3.0 or higher.
- Applicant holds a relevant graduate degree from an accredited university and can provide an official transcript that indicates successful completion of all required course work.
- Applicant has completed non-degree courses at JTS with a GPA of 3.3 or higher (excluding courses in Hebrew language and the summer Nishma program).

Financial Aid

To be considered for a tuition fellowship, please submit the [FAFSA](#) application.

If you plan on applying for federal loans to supplement your fellowship award, visit our [financial aid page](#) to find the loan application.

Transfer Credits in Kekst

Students may request transfer credit for graduate-level course work completed at another accredited institution, under the following conditions: (1) the grade being transferred must be “B” or higher; (2) the grade may not be more than 10 years old; (3) Hebrew courses are not subject to transfer credit; (4) the credit may not have been applied to another degree; (5) credit must have the dean’s and advisor’s approval.

Kekst students are subject to institutional policies set by the Registrar’s Office regarding transfer credits. For MA and PhD programs, a maximum of 12 credits may be transferred towards the JTS degree, subject to review and approval by the appropriate area coordinator, dean(s), and Provost.

Kekst Consortium Credits

The Kekst School at JTS is in a consortium with Columbia University’s Graduate School of Arts and Sciences, Union Theological Seminary, Hebrew Union College-Academy of Jewish Religion, and Fordham University. Students may take courses at these institutions and transfer no more than 9 credits toward their MA at JTS.

Rabbinical School Admissions

Every prospective student is encouraged to have a preliminary discussion with our Director of Admissions. These discussions include an exploration into your readiness for the program. We can arrange campus visits, which include classes, minyan, and one-on-one study or meetings with students and faculty. You are encouraged but not required to have this preliminary contact before starting or submitting an application to The Rabbinical School.

You can inquire at any time during the year about admission to The Rabbinical School. Please contact our Admissions Office at rsadmissions@jtsa.edu or (212) 678-8818.

How to Apply

- Completed [online application](#)
- Official transcripts from all postsecondary studies
- Three recommendation letters, at least one of which should be academic
- Completed Hebrew placement exam (provided by the Office of Admissions)
- Completed text skills exam (information about this modest exam will be provided later in the process)
- Digital photo

Note on recommendations: Please let your recommenders know whether you have waived your right to view the recommendations should you enroll. Applicants should seek out recommenders who can address their academic qualifications and professional, personal, and religious character.

Required Exams and Score Reports

Important Update for Fall 2024 Admissions

We recognize the challenges some candidates face in completing standardized testing. GRE/MAT or other graduate-level testing results are requested, but if not available, an alternative metric may be offered by the director of Admissions. This shift in our testing policy allows applicants to prepare their application without fear of being disadvantaged in the process. **Students who are unable or choose not to submit scores will not be penalized as applicants for fall 2024.** Please note that current policies around “waiving” test scores are still in-place for fall 2024 admission.

If you have completed testing, we encourage submission of your scores as this information can be a valuable addition in our review. JTS has always practiced a holistic, individualized approach to reviewing our applicants and selecting individuals who are best fit for our unique graduate programs. Consideration of an applicant includes many factors beyond test scores; we are confident our applicants will continue to demonstrate those qualities to us through their applications again this year.

- Applicants choosing to submit test scores should submit official scores on the general test of the **GRE** (JTS GRE code is 2339) or **Miller Analogies Test (MAT)**.
- Official scores of the **Test of English as a Foreign Language (TOEFL)** or the **Duolingo English Test** are still required for applicants whose native language is other than English and who have not been educated at a college where English is the language of instruction. These test scores are valid for two years from the date taken.

Testing may be waived for one of the following reasons and is at the discretion of the admissions director or dean:

- Applicant is a graduate of List College at JTS with a GPA of 3.0 or higher.
- Applicant holds a relevant graduate degree from an accredited university and can provide an official transcript that indicates successful completion of all required course work.

- Applicant has completed non-degree courses at JTS with a GPA of 3.3 or higher.

Deadline

Applications for the fall 2024 admission are due Monday, January 22, 2024. Contact us at rsadmissions@jtsa.edu or 212-678-8818 to initiate a conversation.

Financial Aid

Please note that the application for need-based financial aid is separate from the application for admission. [Learn more.](#)

Admissions Interview

The final step in the application process occurs when the candidate, upon the approval of the Faculty Committee, is invited to meet with the Admissions Committee. Interviews are generally scheduled at JTS in February through April.

Applicants from List College

Students attending List College who want to apply to The Rabbinical School should speak with a dean at the earliest opportunity. The dean will direct these students to the courses that will best prepare them for entry into The Rabbinical School and which may secure advanced standing for them in the rabbinical program, shortening their time to ordination. Applications from List College students will be considered on the same basis as applications from students in other colleges.

Transferring from Another Rabbinical School

One's course of rabbinical studies at JTS may be shortened when an applicant has begun studies at another rabbinical school. The Admissions Office, in conjunction with the deans, will advise as to the amount of previous study that may be applied towards JTS ordination.

Cantorial School Admissions

The decision to study for the cantorate is a serious one, but one that holds great excitement and opportunity. The chance to serve the Jewish community in such a rapidly changing environment is a thrilling and sacred task, and we at JTS are eager to prepare you. Our world-class faculty, engaging students, and New York City location will all add to the depth and breadth of your cantorial training.

Admissions Standards

General: BA/BS degree, GRE, three recommendations, application essays, admissions interview and audition.

Our curriculum assumes these prerequisites:

- Music: Ability to sight read music, at least 1 year of music theory and musicianship, proficiency on one instrument (preferably guitar or piano), pleasant voice
- Hebrew: Placement into intermediate Hebrew (HEB 5205) or above.
- Jewish Practice: Commitment to observance of mitzvot, daily prayer, and Jewish ethics.

We are committed to fostering a welcoming and diverse community dedicated to individual spiritual formation. If you are unsure if your current practice qualifies, please reach out to us at csadmissions@jtsa.edu.

Admitted students who do not yet have skills and experiences outlined above will enter a five-to-six-year track to ordination. Those applying for a four-year track must possess the skills above and also have spent time in Israel during the prior five years in an extended academic or cultural program.

Students who pursue a Masters Degree in Jewish Education while in Cantorial School can expect to add a year to their course of study.

Applicants with significant background in core curricular areas, including general music, Judaic studies, Hebrew language, and / or nusah and liturgy, may be eligible for a three-year track.

Determinations regarding advanced standing for incoming students are made on a case-by-case basis by the Cantorial School Director in consultation with the faculty.

Application Procedures

The Admissions Committee meets in February. Entrance examinations include an audition, individual interview, and tests aimed at determining musical aptitude and levels of Hebraic and general musical knowledge. Candidates for admission are requested to prepare two musical selections: one classical secular piece to be prepared for performance with piano accompaniment, and one prayer setting from the Jewish liturgy to be chanted a cappella.

The material necessary for application must be submitted by January 1 for February auditions.

Submissions should include:

- A completed application form and the \$65 fee
- Official transcripts of all post-secondary studies
- Elements of musical portfolio in mp3/mp4 format
- Official scores on the GRE aptitude tests

Come Meet with Us

We encourage you to learn more about H. L. Miller Cantorial School, and the director welcomes inquiries from Jews of all ages.

Preliminary discussions with potential candidates are a required part of the application process. It is best if these conversations with the director of admissions take place at least six months to one year before applying to H. L. Miller Cantorial School.

Contact us at (212) 678-8818 or csadmissions@jtsa.edu to arrange your preliminary discussion.

Davidson School Admissions

The William Davidson School brings together students with a deep passion for Jewish education ready to lead the next generation. The Davidson School's expert faculty guide students as they grow spiritually, academically, and professionally into transformational leaders in education. Our rigorous curriculum offers opportunities to pursue specialized courses of study, professional training, and advanced research.

The Davidson School reviews applications in a holistic manner. Applicants must have a bachelor's degree from an accredited college or university, and present evidence of the ability to pursue studies at the graduate level. Students should be able to demonstrate a passion for and commitment to Jewish learning and education and be able to engage in the rigorous course work offered at JTS.

All prospective students are required to have a preliminary interview with the admissions director. An interview with the admissions committee is required for all EdD applicants and may also be required for MA applicants. All interviews may be conducted in person or on the phone. A conversation with our associate dean is also encouraged.

Masters Degree in Jewish Education

How to Apply

- Completed [online application](#), which includes prompts for a short biography, educational history, personal statement, and names of your three recommenders.
- Official transcripts from all postsecondary studies. (If you're currently enrolled in a degree program, you may submit an unofficial transcript. An official transcript will be needed to enroll.)
- Completed Hebrew placement exam (provided by the Office of Admissions after receipt of the application).
- Three letters of recommendation, two of which should be academic.

Note on recommendations: Please let your recommenders know whether you have waived your right to view the recommendations should you enroll. Applicants should seek out recommenders who can address their academic qualifications and professional and personal character.

Required Exams and Score Reports

Important Update for Fall 2024 Admissions

We recognize that the COVID-19 pandemic continues to cause ongoing standardized testing disruptions. GRE/MAT or other graduate-level testing results are requested, but if not available, an alternative metric is available. This shift in our testing policy allows applicants to prepare their

application without fear of being disadvantaged in the process. **Students who are unable or choose not to submit scores will not be penalized as applicants for fall 2024.** Please note that current policies around “waiving” test scores are still in-place for the 2024 semester.

If you have completed testing, we encourage submission of your scores as this information can be a valuable addition in our review. JTS has always practiced a holistic, individualized approach to reviewing our applicants and selecting individuals who are the best fit for our unique graduate programs. Consideration of an applicant includes many factors beyond test scores; we are confident our applicants will continue to demonstrate those qualities to us through their applications again this year.

- All applicants must submit official scores on the general test of the **GRE** (JTS GRE code is 2339) or **Miller Analogies Test (MAT)**. Please note the above update to JTS’s testing policy.
- Official scores of the **Test of English as a Foreign Language (TOEFL)** or the **Duolingo English Test** for applicants whose native language is other than English and who have not been educated at a college where English is the language of instruction. These test scores are valid for two years from the date taken.

Testing may be waived for one of the following reasons and is at the discretion of the admissions director or dean:

- Applicant is a graduate of List College at JTS with a GPA of 3.0 or higher.
- Applicant holds a relevant graduate degree from an accredited university and can provide an official transcript that indicates successful completion of all required course work.
- Applicant has completed non-degree courses at JTS with a GPA of 3.3 or higher (excluding courses in Hebrew language and the summer Nishma program).

Application Deadlines

Applications are accepted and reviewed on a rolling basis after January 1. Please see below for specific application deadline information.

DEGREE	APPLICATION DEADLINES	NOTIFICATION OF ADMISSION STATUS FROM JTS	APPLICANT REPLY DEADLINES
MA Priority Admission	March 1	April 30	June 1
MA Regular Admission	May 1	June 15	July 15

Financial Aid

To be considered for a tuition fellowship, please submit the [FAFSA](#) application. If you plan on applying for federal loans to supplement your fellowship award, visit our [financial aid page](#) to find the loan application.

Doctoral Degree

Pre-Application Information

- Candidates should identify a research area of interest and conduct a conversation with one or two professors about their interest before applying.
- Previous graduate-level work (a master’s degree) is suggested but not required.
- An interview with the admissions committee and dean is required for all applicants.
- Candidates for the Doctoral program should have a minimum of three years of full-time experience working in the field of Jewish education.

Application Deadlines:

It is in the applicant’s best interest to apply as early as possible. Students are accepted into either program only for the fall semester.

DEGREE	APPLICATION DEADLINE	NOTIFICATION OF ADMISSION STATUS FROM JTS	APPLICANT REPLY DEADLINES
Part-Time Executive Doctoral	January 31	April 1	May 1
Full-Time Doctoral (every fall semester)	January 7	April 1	May 1

How To Apply

- Completed [online application](#), which includes prompts for a short biography, educational history, personal statement, and names of your three recommenders.
- Three letters of recommendation (recommendations can be a combination of academic and professional). Applicants should seek out recommendations from references who can address their academic qualifications and professional skills.
- Two academic writing samples, which reflect the candidate’s writing and research skills. If you have earned an academic degree in the past 10 years, please submit two academic papers written for that degree.
- Completed Hebrew placement exam (provided by the Office of Admissions after receipt of the application).
- Only applicants to the full-time EdD program are required to submit a Hebrew placement exam.

- Official transcripts from all postsecondary studies. (If you're currently enrolled in a degree program, you may submit an unofficial transcript. An official transcript will be needed to enroll.)

Required Exams and Score Reports

- All applicants must submit official scores on the general test of the **GRE** (JTS GRE code is 2339) or **Miller Analogies Test (MAT)**. Please note the above update to JTS's testing policy.
- Official scores of the **Test of English as a Foreign Language (TOEFL)** or the **Duolingo English Test** for applicants whose native language is other than English and who have not been educated at a college where English is the language of instruction. These test scores are valid for two years from the date taken.

Testing may be waived for the following reason and is at the discretion of the Director of Admissions:

Applicant is a graduate of another JTS graduate program with a GPA of 3.3 or higher.

If you have been out of school for more than 10 years, please refer to the list below for some examples of what you may want to submit. Please submit one from List A and one from List B, or two from List B. Both pieces should be substantial works, directed at an adult audience, and written by you within the past 10 years.

Office of Financial Aid

The JTS Financial Aid Office is committed to making it possible for all students to realize their educational goals. We encourage students to apply for financial aid, and no student should hesitate to apply for admission due to financial concerns. The Financial Aid Office makes every effort to assist families in utilizing all resources that are available, including federal financial aid programs and institutional grants.

Financial Aid Office Contact Information

The JTS Financial Aid Office is located in Brush 520. Staff members are available for walk-in service Monday through Thursday, 10:00 a.m. to 4:30 p.m. Staff members are available at other times by appointment.

To schedule an appointment or to contact our office, email financialaid@jtsa.edu or call (212) 678-8007. To send a fax, please dial (917) 493-4112.

Please contact the JTS Bursar's Office at bursar@jtsa.edu or (212) 678-8829 if you need any additional information about tuition charges and refunds.

Tuition and Fees AY 2024-2025

Full information on tuition, related fees, and housing fees can be found at <https://www.jtsa.edu/tuition-and-fees/>.

See the [Academic Calendar](#) for important dates related to registration that can affect tuition and fees.

Consult your tuition bill for payment due date or email bursar@jtsa.edu

Tuition Exemptions

[Tuition Exemption Guidelines \(PDF\)](#)

[Tuition Exemption Request Form \(PDF\)](#)

Tuition Refund Policy

The schedule of payments for tuition and fees at JTS is listed on the website. Refunds will be calculated from the last day of attendance. However, students may be responsible for housing charges even if they have withdrawn academically from JTS. Tuition refund percentages will be calculated according to the following schedule:

Withdrawal from JTS prior to the first day: 100%

Withdrawal from JTS during:

- ◆ 1st week of classes: 100%
- ◆ 2nd week of classes: 80%
- ◆ 3rd week of classes: 65%
- ◆ 4th week of classes: 50%
- ◆ 5th week of classes: 30%
- ◆ After the 5th week: 0

Items not subject to refund include registration fees, student organization fees, textbooks or supplies purchased on the student's account, medical insurance, orientation fees, late registration penalties, and residence hall fees other than housing charges. Students will not receive any payments or refunds until all Title IV funds and other scholarships, as required, are reimbursed, and any outstanding balances with JTS are paid. In the event of a withdrawal from housing while still enrolled in JTS, a student will forfeit 80% of the housing charges during the first two weeks of classes. Thereafter, the entire amount for the semester will be forfeited. If a student is terminated by JTS for academic reasons or from housing during the academic year, the tuition and/or housing fees are subject to forfeit, irrespective of the date of withdrawal.

What Is Financial Aid?

Financial aid is funding that JTS makes available to help students pay for their education. Each family represents a different set of financial circumstances that impact upon that family's ability to pay for college. Financial aid from JTS, private, state, and federal sources provides the help needed to meet the cost of higher education. There are two forms of financial aid:

Need-based financial aid is determined by your family's demonstrated financial need. JTS need-based aid is awarded through the JTS Financial Aid Office and includes both institutional grants and federal loans.

Merit-based financial aid is determined by your academic achievement. JTS merit-based scholarships and fellowships are awarded by each school's dean's office in conjunction with its fellowship committee.

Federal Programs

To be eligible for aid under any one of these programs, students/degree candidates must be enrolled at least half-time in an eligible program and must meet one of the following citizenship requirements:

- ◆ US citizen
- ◆ US national
- ◆ US permanent resident who has an I-151 or I-551 (Alien Registration Receipt Card); permanent resident of the Trust Territory of the Pacific Islands, Commonwealth of Northern Mariana Islands; or has one of the following documents from the US Immigration and Naturalization Service:
- ◆ I-94 (Arrival Departure Record) with one of the following endorsements:
 - adjustment applicant
 - refugee
 - conditional entrant
 - indefinite parole
 - other proof from the US Immigration and Naturalization Service that one is in the United States for other than a temporary purpose

Persons in the United States on an F1 or F2 student visa or a J1 or J2 exchange visitor visa are not eligible for federal student aid.

Students cannot be in default on prior federal loans or owe a repayment on any federal grant program.

Students must register with the Selective Service Administration and, if required, sign a statement attesting to such registration and their intent to use the funds only for expenses related to their education.

Federal Student Loans

JTS participates in the Federal Direct Loan Program and works with the US Department of Education to process these loans. Detailed information regarding this program can be found on the US Department of Education's website. Federal Direct Loans are available to students who are enrolled at least half-time and are US citizens or permanent residents.

Federal Pell Grants

JTS participates in the Federal Pell Grant Program and works with the US Department of Education to process these grants. Detailed information regarding this program can be found on the US Department of Education's website. Federal Pell Grants are available to enrolled undergraduate students who are US citizens or permanent residents.

Please contact the JTS Financial Aid Office for more detailed information.

Applying for Financial Aid

- ◆ **First-Year List College Applicants:** Read the [Financial Aid Instruction Guide](#) and follow the step-by-step instructions.
- ◆ Use the [net price calculator](#) to estimate your financial aid.
- ◆ Current List College, Rabbinical, Cantorial, William Davidson Graduate School of Education, and Kekst Graduate School Students: The 2024-2025 application will be available soon.

Joint Program Financial Aid

The Office of Financial Aid assists students in the joint or dual degree program in working with both JTS and their second institution to coordinate financial aid packages.

- ◆ [Barnard College Financial Aid Office](#) (for undergraduate students in the Double Degree Program with Barnard)
- ◆ [Columbia School of General Studies Financial Aid Information](#) (for undergraduate students in the Joint Program with Columbia)
- ◆ [Columbia University Financial Aid Portal](#) (for undergraduate students in the Joint Program with Columbia)

JTS Financial Aid Policies

JTS maintains multiple policies related to financial aid. Students are expected to familiarize themselves with all financial aid policies before applying for or accepting financial aid. Financial aid agreements between students and the institution are legally binding. Policies are subject to change from year to year and as needed to remain in compliance with federal guidelines and regulations. Please contact the Financial Aid Office with any policy questions or to confirm current policies.

Satisfactory Academic Progress

Federal regulations require institutions of higher education that administer Title IV student aid programs to establish, publish, and regularly apply standards of Satisfactory Academic Progress (SAP) for Federal Student Aid (Title IV) eligibility. The purpose of measuring and enforcing SAP standards is to ensure that students who are being supported by Federal Student Aid funds are progressing toward academic program completion in accordance with the institutions' academic standards with respect to qualitative performance (e.g., GPA) and at a required pace, within a maximum timeframe.

While federal regulations prescribe the framework and minimum standards for SAP, each institution must define and implement its own SAP requirements at the level of each program or school. JTS complies with federal SAP regulations and requires that each of its schools define and implement compliant SAP standards for their academic programs. To be eligible for Federal Student Aid (Federal Pell Grant, Federal Direct/PLUS loan), an otherwise eligible student must meet the SAP standards set by his or her school or program at the time SAP is reviewed.

Students' academic progress is reviewed every semester by the deans of their respective schools, in accordance with the academic standards defined in the JTS Academic Bulletin, to evaluate their compliance with its SAP policy and to ensure that only students meeting SAP requirements continue to receive Federal Student Aid. Students who are not meeting their program's SAP standards will be notified by the school as to any implications with respect to Federal Student Aid eligibility.

The deans will coordinate with the Financial Aid Office to implement SAP assessments and to adjust students' Federal Student Aid eligibility based on the outcome of these assessments. The JTS Financial Aid Office will work with each school to implement controls of Federal Student Aid disbursements in compliance with federal regulations. For the purposes of federal financial aid, students may not receive assistance for more than one semester while on Academic Probation. Please see the Academic Bulletin for each school's academic standards and academic probation policies.

Student Responsibilities

It is the student's responsibility to comply with the following:

- ◆ Enrollment Provisions: The student must be enrolled at JTS, taking a minimum of six or the equivalent credits per semester and completing a degree.
- ◆ Educational Expenses: To receive aid, a student must sign a statement of Educational Purpose/Selective Service Compliance.
- ◆ Change of Address/Name: The student must notify the Financial Aid Office of any name or address change that occurs during the enrollment period and, for loan recipients, during the repayment period. Students must also notify the Financial Aid Office about any changes in marital status.

- ◆ Courses and Curriculum: The student must notify the Financial Aid Office of changes in courses and curriculum that occur during the enrollment period.
- ◆ Resource Change: If resources change during a student's attendance or subsequent to the submission of financial aid applications, the student must notify the Financial Aid Office of the change. Increases as well as decreases in resources must be reported.
- ◆ Loan Repayment: Accepting a loan also means accepting the responsibility of repaying that loan. Loan repayment is a legal obligation. A student who has taken out a loan must have an exit interview before he/she withdraws, transfers, or graduates. First-time borrowers must also have entrance interviews.
- ◆ It is also expected that the student will:
- ◆ Accurately complete the application for student financial aid. Errors can result in long delays in processing applications and receipt of financial aid. Intentional misreporting of information on application forms for federal financial aid is a violation of law and is considered a criminal offense subject to penalties under the US Criminal Code.
- ◆ Return all additional documentation, verification, corrections, and/or new information requested by either the Office of Student Financial Aid or the agency to which the application was made.
- ◆ Read, understand, and keep copies of all forms.
- ◆ Accept responsibility for all signed agreements.

Students' Rights

Students have the right to:

- ◆ Know what financial assistance is available, including information on all federal, state, and institutional financial aid programs.
- ◆ Know the deadlines for submitting applications for each of the financial aid programs available.
- ◆ Know the cost of attending JTS and the school's refund policy.
- ◆ Know the criteria used by JTS to select financial aid recipients.
- ◆ Know how JTS determines financial need. This process includes how costs for tuition and fees; allowances for room and board, travel, books and supplies, and miscellaneous expenses, etc., are considered in a budget.
- ◆ Know what resources (such as parental contribution, other financial aid, personal assets, etc.) are considered in the calculation of need.
- ◆ Know how much financial need, as determined by JTS, has been met.
- ◆ Know what portion of the financial aid received must be repaid and what portion is grant aid. If the aid is a loan, students have the right to know what the interest rate is, the total amount that must be repaid, repayment procedures, the length of time to repay the loan, and when repayment is to begin.

- ◆ As a federal student loan recipient a student has the right to:
- ◆ Receive a loan check made payable to both student and school and requiring both endorsements.
- ◆ Know that if the lender transfers or sells the loan and the right to receive payments, students must be sent notification explaining to whom payments must be made.
- ◆ Know that lenders must provide a copy of the completed promissory note.
- ◆ Know that for subsidized loans, there is a six-month grace period before repayment begins after leaving school or attending school less than half-time. The exact length of this period is indicated on the promissory note.
- ◆ Prepay the loan without penalty. This means that at any time, the loan balance and any interest due may be paid without the student's being charged a penalty by the lender for early payment in full.
- ◆ Defer repayment of the loan under certain circumstances. Under deferment, one is not required to make payments on the loan principal. If the loan was federally subsidized, no interest payments will be due during the deferment period. The conditions under which one may qualify for a deferment are listed on the promissory note.
- ◆ Know that if one cannot meet the repayment schedule, one may request forbearance from the lender, under which the payments may be reduced for a specified period of time, if it will assist in avoiding default.
- ◆ Know that the loan obligation will be canceled in the event of death or permanent and total disability. This loan cannot be canceled or forgiven for duty in the military service or for any teaching service.
- ◆ Know that in borrowing money under any student loan program, one assumes the responsibility for repaying the loan. If circumstances arise that make it difficult to meet this responsibility, contact the lender.

Return of Title IV Funds

In accordance with federal regulations, when a student withdraws from JTS, JTS must return Title IV funds as specified below. This policy applies to students who complete 60% or less of the enrollment period (i.e., fall, spring, or summer session) for which they received Federal Title IV aid. At JTS, the term "Title IV aid" refers to the following federal financial aid programs: Unsubsidized Federal Direct Loans, Subsidized Federal Direct Loans, Federal Direct PLUS Loans, and Federal Pell Grants.

The application of the Return of Title IV Funds policy may result in funds being due to JTS. Students will be responsible for any outstanding balance due to JTS. Students may view their JTS bill by logging in to [MyJTS](#) or by contacting the JTS bursar's office. Please also familiarize yourself with the related JTS Tuition Refund Policy.

The required refund calculation is based on the percentage of the enrollment period completed by the student as determined by a student's withdrawal date. The withdrawal date is defined as:

The date the student began the withdrawal process or officially notified JTS of his/her intent to withdraw; or

The last date of attendance at an academically related activity by a student who doesn't notify JTS.

JTS Withdrawal Policy and Procedures

A matriculating student is required to register and attend each semester until degree completion, except when on an approved leave of absence. (For more information on JTS' Leave of Absence policy, please see the [Academic Bulletin](#).)

Official Procedure to Withdraw from a School of The Jewish Theological Seminary

Any matriculating student intending to withdraw from a school of JTS must submit written notification to the Dean of the student's school. The Dean will then complete the required form confirming the student's withdrawal and submit it to the registrar's office, which will formally record the withdrawal in the student's record.

Procedure For Unofficial Withdrawal from a School of The Jewish Theological Seminary

For cases in which a matriculating student simply stops attending classes but does not inform the Dean of his/her intent to withdraw, JTS procedure is the following: Once the student is identified as not attending classes, the Registrar will confirm with the student's Dean that the student has not been attending, and the Dean will contact the student to determine if his/her intent is to remain in the school or to withdraw. If, after several attempts, the Dean is unable to contact the student, the student is considered an unofficial withdrawal. The Deans' Office will send confirmation of the withdrawal to the student and will notify the Registrar, who will formally record the withdrawal in the student's record, using the last known date of attendance as the withdrawal date.

Mandated Formula for The Return of Title IV Funds

If a student who has received Title IV funds withdraws from or leaves JTS prior to completing 60% of a semester, JTS will recalculate the amount of such Title IV funds the student has earned or is entitled to retain. This calculation is based on the percent of earned aid using the following Federal Return of Title IV funds formula:

$$\% \text{ of aid earned} = \# \text{ of days completed} / \text{total} \# \text{ of days in the semester}$$

*Days completed is defined as the first day of semester through withdrawal date. Any break of five days or more is not counted as part of the days in the semester.

Funds are returned to the appropriate federal program based on the percent of unearned aid using the following formula:

aid to be returned = (100% – % of aid earned) X amount of aid disbursed towards institutional charges

Title IV funds must be credited to outstanding balances for the period of enrollment for which a return of funds is required in the following order, which is specified by regulation and is not subject to change by the school or a student:

- ◆ Unsubsidized Federal Direct Loans
- ◆ Subsidized Federal Direct Loans
- ◆ Federal Direct PLUS Loans
- ◆ Federal Pell Grants

Please contact the JTS Bursar's Office at bursar@jtsa.edu or (212) 678-8829 if you need any additional information about refunds.

Fellowships and Scholarships

List College

List College offers a number of special scholarships in recognition of student potential. All entering students are automatically considered for the following awards:

- List College Fellows Program: our most competitive four-year award for select students with superior high school academic and leadership records (See [Financial Aid](#) for a full description.)
- Dean's Award: a four-year award offered to a select group of students with outstanding high school academic records
- Achievement Award: a four-year award offered to a select group of students with excellent high school academic records awarded upon matriculation to an incoming student who has distinguished him/herself in the area of community service
- Hodas Service Award: awarded upon matriculation to an incoming student who has distinguished him/herself in the area of community service
- Ramah Leadership Award: awarded upon enrollment to two incoming students who have demonstrated outstanding leadership and commitment to the ideals of Camp Ramah
- USY Leadership Award: awarded upon enrollment to two entering students who demonstrate outstanding leadership and commitment to USY—one who enters List College directly from high school and one who defers admission for one year to attend the Nativ program in Israel
- YAD (Young Alumni Division) Award: awarded upon enrollment to an incoming student who displays remarkable potential
- Essay Award: awarded to an incoming student who demonstrates writing excellence in his or her admissions essay

- Legacy Award: an award given to an incoming student whose parent(s), sibling(s), or relative(s) have attended List College or another school of JTS
- Family Fund: awarded to incoming students who are the first members of their immediate families to attend college

Additional Scholarship and Fellowship Opportunities

Fellowship in Jewish Social Entrepreneurship

Launched in January 2009, the Fellowship in Jewish Social Entrepreneurship (FJSE) is a year-long intensive that helps students develop and strengthen the skills needed to become effective change-makers. The fellowship is open to seniors with a demonstrated commitment to social innovation.

Fellows intern 10–12 hours per week throughout New York City with social-change agencies tackling a range of issues. Additionally, students participate in a weekly seminar designed to help cultivate connections between Judaism, activism, and professional development. Through reflection, peer learning, team building, and project planning, fellows develop concrete ways to put their passion for Jewish social justice into action. A \$2,500 per semester stipend is offered to participating fellows.

List Education and Professional Leadership (LEAP) Fellowship

The List Education and Professional Leadership Fellowship will be launched with a cohort of three juniors in fall 2024. This two-year inaugural program will integrate courses in Jewish studies and education with hands-on experience in Jewish communal professional settings so that fellows will be prepared to thrive in the field when they graduate.

While in the LEAP fellowship, students will take education courses at the Davidson School and a seminar that integrates the theory and practice of their learning. Fellows will also complete three rotations at a synagogue school, at a Jewish summer camp, and at a Jewish day school over two academic years and the summer in between. A \$2,500 per semester stipend is offered to participating fellows in their senior year.

Summer Internship Scholarship Fund

The family of Elie Schwartz (ז"ל) has established a scholarship fund at List College to honor his memory. The fund is used for students interested in careers in business, providing summer stipends that enable List College students to take unpaid internships to explore aspects of the business world. In establishing the scholarship fund, Elie's family meets students' needs while perpetuating Elie's love for both Jewish life and business.

Students involved in unpaid internships are eligible for this scholarship grant, which is awarded on a competitive basis. Award amounts vary, depending on the merit and duration of the internship and available funding. Students apply for this award according to the schedule disseminated by the Dean's Office each spring.

Kekst Graduate School

Masters and doctoral students should communicate with the Admissions Office and the Office of Financial Aid to determine their eligibility for fellowships and funding packages and to discuss alternative options for funding graduate study.

MA Fellowships

The Kekst Graduate School offers a number of merit fellowships for students pursuing the MA. In addition to general Kekst MA merit fellowships, fellowship opportunities for MA students include:

- The Ben Zion and Baruch M. Bokser Memorial MA Fellowship in Classical Jewish Studies
- Phyllis and Gerald Haas Graduate Fellowship in Jewish Communal Service
- William Randolph Hearst Endowed Scholarship; Robert Lee Kohn's Foundation Fellowship
- Klagsbrun Fellowships for Jewish Leadership
- Sylvia and Julius Pollak Scholarship Fund for Michigan Students
- The Satinover Family Fellowship in Jewish Women's Studies
- David G. and Syd E. Cullen Fellowship
- Bernard Manekin Fellowship in the History of Jewish Art
- Tuttleman Fellowship for Jewish Art
- Pollak Family Charitable Fund Fellowship for the Master's Program in Jewish Art.

All MA applicants will automatically be considered for these fellowships.

PhD Fellowships

The Gershon Kekst Graduate School offers a number of substantial merit fellowships for students pursuing PhD studies. All entering students are automatically considered for these fellowships. These include:

- Professor Saul Lieberman and Dr. Judith Berlin Lieberman Graduate Fellowships in Talmudic Studies, made possible by the Dr. Bernard Heller Foundation
- Dr. Bernard Heller Fellowship
- Rabbi Seymour Siegel Scholarship
- Rabbi Benjamin Plotkin Fellowship
- Gerson D. Cohen Fellowship
- Stroock Fellowship in Ancient Judaism
- Anna and William Blanksteen Fellowship for the study of European Jewish Civilization
- Robert Lee Kohns Foundation Graduate Fellowship
- Michael Klebanoff Graduate Fellowship
- Jacob Shatzky Memorial Fellowship
- Stanley J. Friedman Graduate Fellowship in Jewish History
- Louis and Alice Shimberg Fellowship

- Betsy and Edward E. Cohen Fellowship
- Elbogen Fellowship

All entering and continuing PhD students are automatically considered for these fellowships.

Davidson School of Jewish Education

Students who wish to earn a master's degree in Jewish Education at The Davidson School (in-residence or online learning) are considered for need/merit scholarships at the time of application.

Applicants for merit-based and need-informed fellowships must fill out the FAFSA (JTS Code 002740) so that the fellowship committee can ascertain your financial need. If you want to be considered for US federal loans, you may work with the JTS Financial Aid Office upon your enrollment.

Online students are eligible for the same generous fellowships as onsite students.

Note: Online students are encouraged to take summer courses, which are included in their overall tuition. Summer courses are **not** covered by tuition for in-person students, who may take these courses by paying summer tuition costs.

The following stipulations apply to all Davidson students receiving fellowships:

- Upon graduation, students are expected to work in a Jewish educational setting for one year for each year that they received a fellowship, up to three years.
- A yearly extension of the fellowship will be granted for a maximum of two years beyond the first year for full-time students and for three years for part-time students, provided funds are available and students are in good academic standing for each semester they are enrolled at The Davidson School.
- All information about any other funding received for the period of the fellowship should be reported to the Dean's Office. The Davidson School reserves the right to adjust the amount of the award based upon other grants you may receive.

Division of Religious Leadership

Students in the Division of Religious Leadership have numerous need- and merit-based financial aid opportunities. Entering students should work closely with the DRL Admissions Officer from whom they received acceptance information to determine their eligibility for DRL-specific financial assistance. Current students should contact the deans of the DRL if they have any questions regarding their ongoing financial aid packages.

Student Prizes and Awards

Returning students who have shown academic excellence are eligible for these awards. Consult the dean's office of each school for specific information.

Albert A. List College of Jewish Studies

- Bina Appleman Memorial Education Award: Established by the Harry and Bina Appleman Family Foundation; awarded annually to a student who has demonstrated ability and potential for growth.
- Harry (Hillel) Appleman Memorial Education Award: Established by the Harry and Bina Appleman Family Foundation; for a student who has demonstrated ability and potential.
- Grace J. Calder Fund: Established by Dr. Grace J. Calder; awarded to a student selected on the basis of scholarship or need.
- William A. Calder Family Fund Prize: Established by Dr. Grace J. Calder; awarded to a student selected on the basis of scholarship or need.
- Professor Paul Chertoff Prize: Established by the class of 1941; awarded annually to an outstanding student in Talmud.
- Dr. Susan Aurelia Gitelson Award for "The Spirit of the Search for Truth" in Memory of Dr. Moses Leo Gitelson: Established by Dr. Susan Aurelia Gitelson for an outstanding woman graduate or undergraduate student who has shown achievement both in Judaic studies and in service to the Jewish community.
- Harry and Ernestine Goldstein Award: Awarded in their memory annually to the outstanding graduating senior in Talmudic studies.
- Max and Bess Goodman Memorial Prize: Established by family and friends; awarded annually to a student who has demonstrated intellectual ability and potential for growth.
- Emanuel Halpern Memorial Award: Established by his family and friends and by the Alumni Association; awarded annually to a student with a high scholastic rating who has displayed a special interest in music.
- Minnie Weiss Halpern Memorial Education Award: Established by the Weiss family; awarded annually to a student who has demonstrated intellectual ability and potential for growth.
- Benjamin and Anna Jaffe Memorial Award: Established by their family and friends; awarded annually to a deserving student.
- Dorothy Ertischek Kabakoff Prize: Established by the alumni association and her friends in memory of Dorothy Ertischek Kabakoff of the class of 1941; awarded annually to a first-year student who has shown outstanding devotion to the development of the Hebrew language and culture through extracurricular activities.
- Raphael and Sara Rifka Krasnow Memorial Educational Award: Established by Drs. Marcus and Frances Krasnow Thau; awarded annually to an outstanding student.

- Irving and Mary Kremsdorf Memorial Award: Established in their memory by Dr. Ruth S. and Charles S. Lefkowitz; awarded annually to a deserving student in List College's Double Degree Program with Barnard College.
- Louis and Mary Lefkowitz Memorial Award: Established in their memory by Dr. Ruth S. and Charles S. Lefkowitz; awarded annually to an undergraduate student who has demonstrated outstanding achievement and the promise of future growth.
- Freda and David Leiter Student Aid Fund: Established by Freda Leiter; awarded annually to an outstanding student preparing for the teaching profession.
- Judith M. Lewittes Award: Established in her memory by the alumni association; awarded annually for study in Israel.
- Sara Goldin Lewittes Award: Established in her memory by her husband, Dr. Jacob Lewittes; awarded to an outstanding student toward a period of study in Israel.
- William and Alexander May Memorial Educational Award: Established by Eva L. May of New York City in memory of her brothers; awarded to a student who has demonstrated unusual intellectual ability and potential for growth.
- Rosalyn Gooen Milians Educational Award: Established in her honor; awarded annually to a female student for outstanding research in the field of the role of women in Jewish religious life.
- Frances and Sylvia Morgenlander Memorial Prize: Established by members of the class of 1923; awarded annually to a student in the junior class who shows outstanding industry and effort.
- The 1976 Celebrating Classes Joshua Ovsay Memorial Award: Established by the 1976 Celebrating Classes of the alumni association; awarded annually to a deserving student.
- Dr. Joseph Garrison Parker Prize: Established by Dr. and Mrs. Philip Parker of New York City in memory of their son; awarded annually to an outstanding student of art or music.
- Alvin S. Raphael Prize: Established by his friends and family; awarded annually to a deserving student.
- Charles Steven Reinish Memorial Award: Established by the friends and family of Charles Steven Reinish, student of the Joint Program and Ramah devotee; awarded annually to a student in the Joint Program, preferably from the Philadelphia area, who has demonstrated leadership qualities in student affairs.
- Abraham E. Rothstein Prize: Established in his memory by his friends; awarded annually to a student of outstanding excellence in the freshman class.
- Sarah Sameth Rudavsky Memorial Prize: Established by her husband, Professor David Rudavsky; awarded annually to an outstanding student in the freshman class.
- Dr. Bernard Samson and Mrs. Sarah Bluma Samson Levinthal Memorial Award: Established by Dr. Ruth S. and Charles S. Lefkowitz in memory of her parents; awarded annually to an undergraduate student who has demonstrated outstanding achievement and the promise of future growth.

- Fanny Schneyer Education Award: Established by Fanny Schneyer in reverent memory of Dr. Leo Honor and Rabbi Morris D. Levine; given annually to a student who has demonstrated intellectual ability and potential for growth.
- Sarah Barcan Soffin Memorial Award: Established by Eli M. Soffin; awarded to a student who has demonstrated unusual intellectual ability and potential for growth.
- Helen P. Sussman Memorial Prize: Established by her husband, Louis, and her children, Ruth and Michael; awarded annually to an outstanding female junior or senior who has shown achievement in Judaic studies and in service to the Jewish community.
- The Teachers Institute Class of 1917 Award: Established in memory of classmates Sarah Arar Brozan, Benjamin Cohen, Joseph Green, Joseph Ravitz, Philip Romanov, Aaron Rothfeld, Frank Schaeffer, Ida Krasnow Schlossman, and Samuel Sussman by the class of 1917 on the occasion of its 50th anniversary.
- The Teachers Institute Class of 1919 Award: Established by the class of 1919 on the occasion of its 50th anniversary.
- The Teachers Institute Class of 1920 Award: Established by the alumni association of the Seminary College of Jewish Studies.
- Isak, Rosa, and Shifra Thau Memorial Award: Established by Drs. Marcus and Frances Krasnow Thau; awarded annually to an outstanding student.
- Marcus and Frances Krasnow Thau Award: Established by Drs. Marcus and Frances Krasnow Thau; awarded annually to an outstanding student.
- Lt. Franklin M. Tunick Memorial Prize: Established by his family and friends; awarded annually to a student entering List College's Joint Program with Columbia University who has been active in the New Jersey region of United Synagogue Youth.
- Esther Sommerstein Zweig Education Award: Given annually to a student who has demonstrated unusual intellectual ability and potential for growth.

The Kekst Graduate School

- Rabbi Joel S. and Sylvia M. Geffen Prize: Established by their children on the occasion of their parents' 50th wedding anniversary and Rabbi Geffen's jubilee year in the rabbinate; awarded to an outstanding student in the field of modern Jewish history.
- Sidney Grossbard Memorial Award in Jewish History: Awarded to a graduate student in the field of Jewish history.
- Abraham S. Halkin Award in Jewish History: Established in his honor by the alumni association; awarded to a candidate for the master's degree in Jewish history.
- Edith and Stuart Marks Prize in Semitics: Awarded annually to a student demonstrating excellence in the study of Semitics.
- The Menachem Ribalow Prize: Established through the generosity of the Ribalow and Nadich families and their friends; awarded annually to a graduate student in the field of Hebrew literature.

- Charles and Ruth Samson Lefkowitz Award: Awarded to a graduate student in the Jewish Women's Studies program.

William Davidson Graduate School of Jewish Education

- Carol Ingall Prize: The Carol Ingall prize is a cash award named in honor of our long-time colleague who served for many years as the Dr. Bernard Heller Professor of Jewish Education. The prize is given to a Davidson School student who has made significant contributions to the community: the Davidson School community, in particular, the larger community around us, or both.
- Rabbi Carl and Barbara Friedman Award: Established in their memory; awarded annually to a graduate student who demonstrates academic excellence in the field of Jewish education.
- Lisa and James Schlesinger Prize: Established in honor of the 50th wedding anniversary of Lisa and James Schlesinger; awarded to a graduating student who demonstrates academic excellence in the field of Jewish education and has had an impact on Camp Ramah.
- Chaim Davidson Prize: Established by the Davidson and Casslar families; awarded to students who demonstrate academic excellence and a commitment to kelal Yisra'el and the Hebrew language.

H. L. Miller Cantorial School and College of Jewish Music

- Anonymous Prize: Awarded annually to a student for excellence in a musicological project.
- Cantors Assembly Richard Briskin Cantor-in-Residence Award: Established in memory of Richard W. Briskin, by his family and friends, for the purpose of bringing an outstanding student of the H. L. Miller Cantorial School to Temple Beth El of Rochester, New York, for a Shabbat weekend of song, study, and prayer.
- Arthur Einstein Memorial Prize: Established by Mrs. Arthur Einstein and friends of Temple Emanu-El of Providence, Rhode Island; awarded annually for outstanding work in Jewish musical composition.
- Max and Sol Feld Prize in Composition: Established by their family and awarded to the students showing the greatest promise in Jewish musical composition.
- Doctor Leonard E. Field Prize: Established by Reuben Finkelstein; awarded annually to a student excelling in music.
- Hazzan Michal Hammerman Memorial Prize: Established in his memory by his friends; awarded annually to a graduating senior for excellence in pulpit performance.
- Richard H. Holzer Memorial Prize in Judaica: Established in his memory by his parents and the Cantors Assembly Foundation; awarded annually to a graduating senior for excellence in Judaica.

- Jacobson Memorial Prize in Hazzanut: Established in memory of Simon Jacobson by his family; awarded annually to the student showing the greatest proficiency in hazzanut.
- Cantors Assembly Sidney Q. Janus Award: Established by the Janus family to honor his life of nurturing each person's potential; awarded to a student who demonstrates talent and outstanding commitment to the music and spirit of *hazzanut*.
- Sara and Samuel Katz Memorial Prize in Liturgy and Nusah: Established by their family; awarded to a student who demonstrates cantorial excellence.
- The Rabbi David C. Kogen Community Activities Award: Established in honor of Rabbi David Kogen; awarded annually to a cantorial student who has excelled in professional skills.
- Cantors Assembly Alumni Award in Honor of Rabbi Morton M. Leifman: Established by the alumni of the Cantors Institute and the H. L. Miller Cantorial School; awarded to an outstanding student who has demonstrated love of humanity and music.
- Cantor David J. Leon Prize: Established by Seymour I. Hollander of Bridgeport, Connecticut; awarded to a deserving student demonstrating promise in the cantorial field.
- Cantors Assembly Oheb Beth Israel Scholarship: Established by Hazzanim Perry Fine, Erica Lippitz, and Lorna Wallach and their congregations; awarded to a student who best combines *derekh erez* and cantorial excellence.
- Amy B. Putterman Memorial Prize
- Rose S. Rovine Award in Liturgical Music: Established by Alexander Rovine and family of Overbrook, Pennsylvania; awarded for an outstanding essay in the field of Jewish liturgical music.
- Cantors Assembly Hazzan Morris Schorr Memorial Award: Established by the sisterhood and men's club of Temple B'nai Israel of Elizabeth, New Jersey; awarded to a graduating senior for excellence in cantillation.
- Cantor Israel Weiser Memorial Prize: Established by Herbert J. Weiser in memory of his father; awarded annually to a graduating senior for excellence in *nusah*.
- J. Weisgal Award: Established by Chizuk Amuno Congregation, Baltimore, Maryland; awarded to an outstanding student of the H. L. Miller Cantorial School.
- Cantors Assembly Alumni Award in Memory of Hazzan Max Wohlberg: Established by the alumni of the Cantors Institute and the H. L. Miller Cantorial School; awarded to an outstanding student who has demonstrated academic excellence and pulpit artistry.
- Women's League for Conservative Judaism Kol Ishah Award: Awarded to a 4th- or 5th-year female student at the H. L. Miller Cantorial School who demonstrates a commitment to the ideals of the Women's League mission.

The Rabbinical School

- Cyrus Adler Prize: Awarded each year to the outstanding student entering the graduating class of The Rabbinical School.

- Abraham Berliner Prize in Jewish History: Established by the late Sol M. Stroock of New York City and his brothers in memory of their uncle, the distinguished Jewish historian; awarded annually for an essay by a student or alumnus of The Rabbinical School on a subject chosen by the faculty.
- Rabbi Isaac Bonder Memorial Prize: Established in his memory by his parents, Rabbi and Mrs. David Bonder, for creative contributions to leadership activities in the field of programming publications.
- Bernard and Sydell Citron Scholastic Prize: Established under the will of Bernard Citron of New York City; awarded to the outstanding graduating student of The Rabbinical School.
- Israel Davidson Memorial Prize: Established by Mrs. Israel Davidson; awarded annually to the graduating student doing the best work in medieval Hebrew literature.
- Ismar Elbogen Fellowship Memorial Prize in Talmud: Awarded annually to a rabbinical student for outstanding work in Talmud.
- The Rabbi Max Gelb Memorial Prize in Talmud: Awarded annually to a graduating student in The Rabbinical School who has excelled in the study of Talmud.
- Philip Goldstein Award of the National Federation of Jewish Men's Clubs and the Men's Club of Adas Israel Congregation, Washington DC: Given to a JTS student for outstanding dedication and devotion to the Leaders Training Fellowship.
- Rabbi Harold H. Gordon Prize: Awarded annually through the courtesy of the New York Board of Rabbis to the 1st-year student who has made the greatest progress.
- Rabbi Sidney Greenberg Prize: Established by members of Temple Sinai in Dresher, Pennsylvania; awarded annually to a rabbinical student who excels in homiletics.
- Rabbi Simon Greenberg Prize: Established by the Rabbinical Assembly in honor of Rabbi Simon Greenberg; awarded biennially to a student in The Rabbinical School who has made a contribution in Israel through personal effort on a social service project.
- William B. Hackenburg Prize in Midrash: Established by a special bequest of William B. Hackenburg; awarded to a student who excels in Midrash.
- Dr. Michael Higger Prize in Talmud: Awarded annually to the 1st-year student showing the greatest progress in talmudic studies.
- Lamport Homiletics Prize: Established by Samuel C. Lamport; awarded annually to the student showing the greatest proficiency in homiletics.
- Alexander Lamport Prize in Talmud: Established in his memory by Mrs. Alexander Lamport; awarded annually to a student in The Rabbinical School who does outstanding work in Talmud.
- Solomon and Rose S. Lasdon Prize: Awarded annually to a scholar or artist of distinction who has succeeded in translating the idea of Judaism into a significant work of art or scholarship.
- Rabbi William H. Lebeau Merit Award: Recognizes excellence in study through learning *b'hevruta* with fellow students and *b'iyun* with faculty, demonstrating that the

acquisition of deep knowledge of Torah in all of its manifestations (text and professional skills) is the essence of becoming an effective rabbi.

- Israel H. Levinthal Prize in Homiletics: Established in his memory by friends from the Brooklyn Jewish Center; awarded annually to the student showing the greatest promise in homiletics.
- Rabbi David Lieber Award in Bible: Awarded by the Rabbinical Assembly biennially to a rabbinical student who has demonstrated, through a written essay, an insight into biblical text and understanding.
- Lillian M. Lowenfeld Prize in Practical Theology: Established by Mr. and Mrs. Irwin A. Lowenfeld and Messrs. Leroy S. and Mortimer P. Lowenfeld in honor of their mother; awarded annually to the graduating student who has demonstrated excellence in the field of practical theology.
- Reverend Zvi Hirsch Masliansky Award in Homiletics: Awarded annually to the graduating student excelling in homiletics.
- Rabbi Jacob S. Minkin Prize in Jewish Philosophy: Established in his memory by Mrs. Jacob S. Minkin in New York City; awarded annually.
- Rabbi Albert Pappenheim Prize in Professional Skills: Awarded to a Rabbinical School senior for excellent work in a field internship.
- Rabbi Arnold Turetsky Prize in Homiletics: Awarded annually to the graduating student excelling in homiletics.
- Rabbi Joel Roth Prize: Established by Theresa B. Levinsohn for an essay in the field of rabbinics on a topic chosen each year by the dean of The Rabbinical School.
- Herman H. Rubenovitz and Mignon L. Rubenovitz Prize: Established under the will of Mignon L. Rubenovitz; awarded to an outstanding student in Jewish theology.

Registrar's Office

The Registrar's Office provides services related to courses, registration, grades, and transcripts. The JTS Registrar's Office is located in Brush 520. Staff members are available for walk-in service Monday through Thursday, 10:00 a.m. to 4:30 p.m. Staff members are available at other times by appointment.

To schedule an appointment or to contact our office, email registrar@jtsa.edu or call (212) 678-8007. To send a fax, please dial (917) 493-4112.

Students view all courses offered in an upcoming semester and register for their courses on MyJTS:

[Course Listings and Registration](#)

Course Codes

Courses are identified by subject, by a four-digit number, and by suffix. The first digit signifies the level of the course (i.e., 1: List College course required of all students; 2: List College course required of all students in that major field or in the education minor; 3: List College course acceptable toward major credit; 4: H. L. Miller Cantorial School; 5: master's degree level; 6 and 7: The Rabbinical School; 8 and 9: doctoral level courses).

In most instances, courses numbered 5000 and above are open to all graduate students. Level 5000 courses are open to undergraduate students with an advisor's permission. Permission of the instructor is required for all doctoral level courses. Please consult with your area/program advisor or view courses for a listing of courses offered each semester.

Online Course Codes

In course listings, the suffix "D" indicates an online (distance learning) course taught asynchronously by a JTS instructor through the Canvas Learning Management System. The "Z" suffix indicates an online (distance learning) course taught synchronously by a JTS instructor, most frequently through a combination of synchronous course meetings on Zoom and through engagement on Canvas.

Undergraduate List College students may not be eligible to receive credit towards their joint degree/Double Degree program for courses taken in any online format. For any List College student considering an online course, it is strongly recommended that the student work closely with a List College dean to determine if they can do so. JTS does not guarantee that online courses will be accepted for credit by our partner institutions.

Academic Credit Policy

JTS adheres to a credit policy that is consistent with the guidelines established by the New York State Education Department (NYSED), the U.S. Department of Education, and the Middle States Commission on Higher Education. This policy outlines the definition of credit hours, expectations for faculty and student workload, and procedures for ensuring the accurate assignment of credits to JTS courses.

Definition of Credit Hour

A credit hour at JTS is defined as the equivalent of one hour of classroom instruction and a minimum of two hours of out-of-class student work each week over the course of a 15-week semester, or the equivalent amount of work over a different period of time as specified in the academic calendar.

The relevant NYSED regulation states, "Semester hour means a credit, point, or other unit granted for the satisfactory completion of a course which requires at least 15 hours (of 50 minutes each) of instruction and at least 30 hours of supplementary assignments, except as otherwise provided pursuant to section 52.2(c)(4) of this Subchapter. This basic measure shall be adjusted proportionately to

translate the value of other academic calendars and formats of study in relation to the credit granted for study during the two semesters that comprise an academic year.”

Thus, each point of academic credit at JTS requires a minimum of three hours of total work each week in a Fall or Spring semester (i.e., a 15-week semester with 14 weeks of classes and 1 week of exams). These three hours are typically divided into one hour of classroom instruction (with an “hour of classroom” instruction defined as at least 50 minutes) and two hours of independent work (which may include readings, hevruta or study time in the Beit Midrash, completing papers, quizzes, or other assignments, individual or group projects, and so forth).

JTS uses a comparable standard in assigning credits to its online courses, including asynchronous courses where students may progress through the lectures and other class activities at their own pace. For each credit, students are expected to spend a minimum of 45 hours over the term either in meetings with their instructor and/or classmates, fulfilling the online requirements of the course, or in reading and completing other assignments for the course.

Variations on this basic division of in-class and out-of-class work may be appropriate depending on course context and will be allowed on a case-by-case basis with appropriate justification and approval of the deans and/or Provost (see below).

Instructional Hours for Fall and Spring Courses (regular academic semester length)

Points of Academic Credit	In Class	Out of Class	Minimum Weekly Total	Minimum Semester Total
1	1	2	3	42
2	2	4	6	84
3	3	6	9	126
4	4	8	12	168
5	5	10	15	210
6	6	12	18	252

Credit Assignment Process

The Office of the Provost at JTS bears responsibility for university compliance with NYSED regulations and collaborates with all JTS schools to ensure adherence to these guidelines.

The Provost’s Office delegates to the Dean of Academic Affairs and the Committee on Instruction the task of ensuring that all current and new courses are assigned an appropriate and accurate number

of academic credits. The JTS Committee on Instruction is tasked with ensuring consistency of practice within and among academic programs when evaluating new course proposals and new program proposals. The Dean of Academic Affairs works in conjunction with the Registrar, the deans of each of the schools, and with area coordinators to ensure credit policies are followed and credit hour assignments are accurate for existing courses. The Dean of Academic Affairs and the Provost's Office bear ultimate responsibility for safeguarding the integrity of the undergraduate and graduate degrees earned by our students.

Credit hour determinations are defined by minimum thresholds. Course credits assigned indicate the minimum number of hours expected for engagement with the course's materials. There may be reasonable variation in actual workloads above this minimum at the discretion of the Committee on Instruction and Dean of Academic Affairs.

Instructor Responsibility

JTS instructors are expected to design their course(s) to conform with the JTS Credit Policy and other academic policies at JTS. Each course syllabus should clearly specify the expected student learning outcomes, the methods of assessment, and the expected workload, including the distribution of in-class and out-of-class activities. Instructors are responsible for ensuring that their courses adhere to this policy.

Exceptions and Variances

Any exceptions to this credit hour policy require approval from the appropriate academic department and, if necessary, the Office of Academic Affairs at the Jewish Theological Seminary. Variances may be granted in exceptional circumstances, provided that they are in compliance with applicable accreditation and regulatory standards.

Contact Information Regarding Credit Hour Policy

JTS is committed to maintaining academic rigor and integrity in all its programs. The credit hour policy serves as a foundation for ensuring that courses are designed and delivered in a manner consistent with recognized educational standards and the institution's mission.

For any questions or concerns regarding this credit hour policy, please contact the Registrar's Office, the Dean of Academic Affairs, the Provost's Office, or the Office of Academic Affairs at the Jewish Theological Seminary.

Registration Requirements

Every student is required to register each semester, except summer sessions, to maintain his or her status as a current student and to receive all rights, benefits, and privileges afforded to students. Registration consists of the completion of the online registration process, submission of a current, local address to which JTS mail may be sent, and payment of all tuition and fees by the required

dates. Students who fail to follow this procedure will not be considered registered and are not entitled to the student services of JTS.

A student is expected to register for all courses by the date listed in the Academic Calendar. For List College students, an academic advisor must approve course selections to confirm registration. For all other students, students should consult with their assigned deans and/or advisors prior to registration to confirm their course selections and progress to degree.

Registration materials and information are emailed to all continuing students who have registered in the immediate prior semester, exclusive of summer sessions, and who have no outstanding debts (other than loans) with JTS. New students who have submitted the Student Acceptance Form along with the required deposit will also receive registration materials and information.

Students who fail to register before the end of the registration period in any semester may register retroactively at the beginning of the following semester upon payment of all late fees and a reinstatement fee.

Students who discontinue attendance in a course and who fail to formally withdraw within the designated period will receive the appropriate letter grade, ordinarily an F.

A student who leaves JTS without obtaining a leave of absence or who fails to register and pay the required tuition and/or fees for more than one semester must apply for readmission. An unauthorized absence does not relieve the student of the obligation to register each semester until the completion of all degree requirements. Readmitted students will be required to pay all charges due for each semester of absence, to a maximum of eight semesters, plus the reinstatement fee and any late fees.

Special Categories of Registration

Students who are not taking courses are required to register for one of the following categories until the resumption of course work, the completion of all other degree requirements, graduation, or official withdrawal from JTS.

Leave of Absence

Matriculated students in good standing who wish to discontinue studies for one or more semesters may register for a leave of absence. A student must obtain written permission from the dean of the school. That permission, along with completion of the registration process and payment of appropriate fees, must be completed for each semester of a student's leave of absence. Consult the individual school sections for limitations on leaves of absence.

Extended Residence

Students in the MA and DHL programs of the Gershon Kekst Graduate School and The Davidson School, or the MSM (who have already received the diploma of hazzan) and DSM programs of H. L. Miller Cantorial School and College of Jewish Music, who have finished all course work but have

other requirements (such as examinations, theses, dissertations) to complete must register for this category.

Students in the PhD and EdD programs who have finished all course work but have not yet completed all qualifying papers, proposal defense, and comprehensive and language examinations must register for this category.

Matriculation and Facilities

Students in the PhD and EdD programs who have finished all course work and completed all other requirements except for the dissertation must register for this category.

Defense Semester

Students in the PhD and EdD programs who plan to defend their dissertations must register for this category.

Semester in Israel (List College only)

List College students who will spend a semester or year abroad in Israel and wish to maintain their status as JTS students must register for this category each semester that they spend abroad.

Continuous Registration Policies

List College

List College students who have finished all JTS requirements but must complete secular credits must register for Continuous Registration.

Double Degree students who, because of Barnard full-time residency requirements, must suspend their JTS studies for a semester must register for Continuous Registration.

The Graduate School

The Continuous Registration category applies to matriculated students who, for extenuating academic circumstances, cannot register for Graduate School courses in a given semester but will still receive academic advisement. Students who have completed all course work and who are eligible for Extended Residence may not enroll as Continuous Registration.

Graduate School students may enroll in the Continuous Registration category for no more than one semester while in residence in New York.

Graduate School students who are dually enrolled in The Rabbinical School or H. L. Miller Cantorial School of JTS and who cannot take courses in The Graduate School during their required semester or year in Israel should enroll as Continuous Registration in The Graduate School.

Distance learning students who are unable to take courses due to course availability issues must register as Continuous Registration to maintain their status as current students.

MA students who have not completed their course work but take courses only during the summer sessions must register for Continuous Registration each semester. Students must attend at least one summer session each year to be eligible.

Written approval must be obtained from a dean of The Graduate School to register for the Continuous Registration category.

The Davidson School

Online MA (distance learning) students who are unable to take courses due to course availability issues must register as Continuous Registration to maintain their status as current students. Continuous registration for distance learning students must be approved by a dean of The Davidson School.

MA students who have not completed their course work but take courses only during the summer sessions must register for Continuous Registration each semester. Students must attend at least one summer session each year to be eligible.

Davidson School students who are dually enrolled in The Rabbinical School or H. L. Miller Cantorial School of JTS and who cannot take courses in The Davidson School during their required semester or year in Israel should enroll as Continuous Registration in The Davidson School.

The Rabbinical School

Rabbinical students who have finished all course work but still have other requirements to complete, such as synagogue skills, must register for Continuous Registration.

Maintaining Matriculation

Students who have completed all requirements for the degree but must wait for the next commencement exercises before receiving their degrees must register each semester for this category until their degrees are awarded. Although this category carries no fee, it does require registration each semester until the degree is awarded. Confirmation in writing from the dean of the school is required. Full payment of the commencement fee is due at spring registration.

Leave of Absence

Matriculated students in good standing who must discontinue studies for a semester or longer may request a leave of absence. The dean will approve such requests on a semester by semester basis for a period of time that shall not exceed three years. A student who discontinues studies without submitting a formal written request to the dean will be required to reapply in order to resume studies. Students must register for leave of absence each semester and pay the appropriate fee.

Readmission

A student in good standing who withdraws from List College may apply for readmission. Upon the recommendation of the Admissions Committee, the student may be granted full credit for all course work up to the time of withdrawal. The student will, however, be subject to all new requirements established during the period of absence from the school.

Transfer Credits

A student who wishes to transfer credit for a college-level course taken at another institution of higher learning must submit an official transcript and course description to the dean of their school. Students may only receive transfer credit for course work taken for a letter grade only at accredited institutions of higher education. No credit will be accepted for transfer in which a grade lower than C- was earned.

Students who study Hebrew at another university may be eligible to receive transfer credit. For Ulpan classes taken at Israeli universities, students may be eligible to receive credit on the same basis as it is for courses offered during the regular academic year. Courses at the *alef*, *bet*, or *gimmel* level will be awarded up to 6 credits per semester, and courses at the *dalet*, *heh*, or *vav* level will be awarded up to 3 credits per semester. Students who receive transfer credit for Hebrew must still be examined upon their return to campus to reassess their placement.

Obtaining a Transcript

To obtain a transcript, you must complete a [transcript request form](#) and [submit payment](#). Include the name you used during your attendance at JTS, your JTS student ID number or Social Security number, the dates you attended JTS, whether you graduated or withdrew, which JTS school(s) you attended, and the address(es) where you would like the transcript(s) sent.

Mail, hand deliver, or fax the completed, signed request form (handwritten signature required; emailed copies not accepted) to the following address:

Office of the Registrar
The Jewish Theological Seminary
3080 Broadway
New York, NY 10027-4649
Fax: (917) 493-4112

Please be mindful of the following:

- Please allow 5 working days for your request to be processed.
- Your request cannot be processed if there are holds on your account. If you request a transcript while there is a hold on your account, the Registrar's office will notify you of the hold.
- Official transcripts are available in hard copy only.

Academic Policies

The following standards and regulations apply to all JTS students. If a school also has specific policies that apply to its students, they are listed in that school’s Academic Bulletin.

Attendance

Students are expected to attend classes regularly. If the absence of the student exceeds three class hours, that fact shall be reported to the dean, who will arrange for a meeting with the student to decide upon appropriate action.

Grades/GPA

Grade point averages are computed on the following scale:

A+ 4.33	B+ 3.33	C+ 2.33	D+ 1.33
A 4.00	B 3.00	C 2.00	D 1.00
A- 3.67	B- 2.67	C- 1.67	D- 0.67

No more than 12 credits with a grade lower than C- will be accepted toward the degree, and no work with a grade lower than C- will be accepted toward major credit. No credit toward degree or specific requirements will be granted for courses in which a grade of F was received or from which a student withdrew.

No student whose grade point average in the major field is lower than 2.0 shall be eligible for graduation.

No credit shall be granted for a course unless the student is officially registered for that course or has received permission from the dean, with the approval of the academic-area representative.

Pass/D/Fail and “Uncovering” Policy

Students may opt to take two courses Pass/D/Fail during their college careers but may not take more than one in a given semester. This option may not be used for first-year seminars or core Hebrew language requirements.

Course instructors are not aware of which students in their courses choose the Pass/D/Fail option. Therefore, faculty members submit a regular grade which students will see. Students may then elect to keep the letter grade submitted, i.e., “uncover” the grade of Pass. Students have until the deadline listed in the academic calendar to uncover the grade. At the end of this period, grades that have not been “uncovered” as a result of a written request by the student to the registrar will return to the

P/D/F grade earned. Seniors graduating in May who wish to uncover the grade of Pass for their spring courses must do so by the Monday of Commencement week. Whether or not a student uncovers the Pass, the Pass/D/Fail option may only be utilized twice. Also, once a student has chosen to uncover a grade, the Pass cannot be reinstated. All Pass/D/Fail requests must be approved by the dean no later than the date indicated on the Academic Calendar.

Hebrew Courses Grading Policy

Students in the pre-requisites Hebrew courses (HEB 1001, 1101, 2103, and 2201) can, with permission from their instructor, with at least a C+ average in the 10th week of the semester, who fully have met the attendance and homework requirements of the course, opt to take two of the four prerequisite Hebrew courses P/F. There is no D option. These two P/Fs can be in addition to the two P/Fs students can take in their regular course of study.

Incompletes

A student who, for compelling reasons, finds it necessary to postpone the submission of required course work may petition for the grade of Incomplete (INC). The student must first meet with his or her advisor and then obtain a Request for Incomplete form from the Office of the Registrar. This form must contain all information requested, including a description of the work to be completed and the due date, which cannot be later than the date specified in the Academic Calendar. The form must be signed by the student, instructor, and dean, and submitted to the Registrar's Office. The last day to submit a Request for Incomplete form is indicated in the Academic Calendar.

Outstanding work must be submitted no later than the date listed in the academic calendar. If a student fails to submit the outstanding work to the Registrar's Office by the specified due date, the grade of INC will be converted to the alternate letter grade that was previously submitted by the instructor. Students should be aware that the missing work may have been counted as an F (or 0) in the computation of the final grade for the course, and could result in a final grade of F being entered.

In special circumstances, the dean has the authority to grant an extension for the submission of overdue work as long as it is agreeable to the instructor. This extension must be sent in writing by the dean to the Registrar's Office.

Absence from Final Examinations

A student who, because of illness or personal emergency, cannot be present for a scheduled final examination must inform the Registrar's Office as soon as possible and indicate the reasons for the absence. The Registrar's Office will contact the instructor to arrange for a makeup examination if the student still cannot be present for the regularly scheduled makeup examination day. The instructor will inform the Registrar's Office of the arrangement and provide the office with the exam so that it can be given to the student.

Students may not request incompletes in advance for an in-class final examination. The student must take the makeup examination as soon as possible, but no later than the date indicated in the Academic Calendar governing the completion of outstanding work.

Academic Probation

A student who receives 6 credits (or two courses, regardless of the number of credits) of work graded D, 3 credits (or one course, regardless of the number of credits) of work graded F in any given semester, or who receives 3 credits (or one course, regardless of the number of credits) of work graded D in two consecutive semesters (including Summer Sessions) shall be placed on academic probation for the following semester. A student may be placed on probation on the basis of academic performance during a summer session, but probation itself will apply only during the fall-to-spring academic year.

If a student's grade of Incomplete or Work in Progress is subsequently changed to an F, the student will be placed on probation for the semester immediately following the change in grade.

If a student is making insufficient academic progress in the combined program with Columbia or Barnard (sufficient progress is defined as successful completion [with a C- or better] of at least 24 credits per year in the combined program, a Hebrew class each semester until the Hebrew language requirement is completed, and at least one List College core requirement each semester until the core is completed), the student will be subject to academic discipline at one or both schools.

To be restored to good standing in the probationary semester, a student may not receive any grade for that semester lower than C- or take an Incomplete for any reason whatsoever. If, during a probationary semester, a student takes fewer than 9 credits at JTS and 3 credits at Columbia/Barnard, probation may continue for a second semester.

Students who are placed on academic probation can receive financial assistance, including Title IV funds, for only one semester of probation.

Except in the case where probation continues because the student has taken fewer than the 12 credits specified above, a student may not be placed on academic probation more than twice during his/her tenure in List College. A student who is placed on academic probation for a third time at JTS, for any reason whatsoever, will be automatically suspended from List College. A student who is placed on academic probation in consecutive semesters, one at JTS and one at Columbia/Barnard, may face suspension.

A student who has been suspended from List College will have the right to appeal that decision in accordance with the student disciplinary procedures.

Student Conduct

The JTS Student Handbook is available to all current students on the JTS Student Intranet or in the Office of Campus Life. The Student Handbook details expectations and requirements regarding student conduct. Violations of policies in the Student Handbook may result in a variety of sanctions, including and up to a student's dismissal from their school. Students should consult the Handbook for further information.

A violation of the *Guide to Residents* resulting in a student's dismissal from the residence hall may result in a student's dismissal from their school.

In addition, JTS students are governed by federal, state, and city laws and regulations. A violation of these laws and regulations may also result in a student's dismissal from the college.

Academic Integrity

As a leading institution of advanced Jewish learning and scholarship, JTS expects community members across schools and programs to meet high moral and academic standards. JTS faculty, instructors, scholars, staff, and students commit to meeting these standards in their work.

These standards include adhering to principles of academic integrity and maintaining ethical authorship practices in all contexts.

For students, ethical authorship and academic integrity include:

- ◆ Producing original work for each class
- ◆ Accurately citing all sources in written work
- ◆ Maintaining the boundaries of allowable collaboration for group assignments, as defined by the instructor in each class.
- ◆ Being truthful in all communications with instructors, advisors, deans, and staff
- ◆ Adhering to each instructor's guidelines for acceptable resources and tools that can or cannot be used to assist in completing coursework.

Instructors can foster a climate conducive to academic integrity by:

- ◆ Creating new course assignments and exams for each class they teach
- ◆ Emphasizing the learning process by giving students multiple opportunities to demonstrate their learning over time.
- ◆ Designing assignments that are meaningful for student learning and that are rooted in evidence-based practices regarding effective pedagogy.
- ◆ Providing clear guidelines regarding the proper citation of sources and the boundaries of allowable collaboration on group assignments
- ◆ Being accessible to students to answer questions about assignments.

Conduct that Violates Academic Integrity

Acts of academic dishonesty include, but are not limited to, the following:

- ◆ **Cheating on examinations or tests** by giving or receiving assistance to complete an individual examination or test. This includes a prohibition on viewing or utilizing another examination paper, obtaining or reviewing previous examination questions and/or answers, or using any source or tool not explicitly permitted by the instructor; or having access, without the instructor's approval, to examination questions prior to the administration of the examination.
- ◆ **Plagiarism** through the submission or presentation of ideas or work in any form without appropriate acknowledgment of the source(s) used to inform said work.
- ◆ If in doubt regarding rules governing attribution and citation, consult with the instructor. Failure to inform oneself about plagiarism and citational practices will not constitute an exemption from this standard.
- ◆ **Submission of the same work for more than one course** without the explicit permission of all instructors involved.
- ◆ **Falsification or misrepresentation of data** or facts in any course work. Students are responsible for the factual accuracy of all content submitted.
- ◆ **Exceeding the limits of allowable collaboration** in course work as specified by the instructor.
- ◆ **Violating an instructor's** policies related to allowable sources and tools that may be used to complete coursework.
- ◆ Altering, defacing, or concealing library materials.
- ◆ **Participating in the academic dishonesty of another student** by offering any assistance, materials, or advice that encourages such behavior.
- ◆ **Falsification or misrepresentation** of grades, honors, or any other aspect of one's academic or professional achievements.
- ◆ **Misrepresentation of one's state of health** or other personal situation to gain deferment of examinations, deadlines, or other accommodations.
- ◆ Forgery of another person's signature on any document or form.
- ◆ **Misrepresenting any work** that was generated in whole or in part by an outside person, source, or technology, including generative artificial intelligence ("AI") tools, as a student's own.

Incidents of academic dishonesty undermine learning and scholarship. Students should be aware that the consequences of academic dishonesty, even on a first offense, can be very serious. These consequences range from academic warning or probation to suspension or expulsion, depending on the circumstances of the violation. Any sanctions for violating academic integrity will affect the student's standing at JTS as well as at any other institutions in which they may be enrolled, including Columbia and/or Barnard.

Ignorance of JTS's policy concerning academic dishonesty shall not be a defense in any subsequent disciplinary proceedings. JTS holds each member of the community responsible for understanding these principles and for abiding by them.

Disciplinary Procedures for Violations of Academic Integrity

An administrator, teacher, or student(s) who suspects a student of academic dishonesty should contact the dean of the student's school to report the alleged incident.

The dean will meet with the person(s) who brought the allegation for an advisory conversation.

If the dean determines that there is sufficient concern to warrant a formal investigatory process, the dean will convene a three-person Academic Integrity Review Panel. The Academic Integrity Review Panel shall consist of:

- ◆ The dean
- ◆ One member of the Faculty Executive Committee
- ◆ One additional instructor who is otherwise not involved in the allegation

The Academic Integrity Review Panel will arrange a meeting with both the accused student(s) and the course's instructor. In this meeting, both parties will have the opportunity to address the allegations.

Following the meeting, the Academic Integrity Review Panel will meet privately to assess the validity and severity of the alleged violation.

The Panel uses the standard of proof named the "preponderance of the evidence" standard. This standard allows for the determination of violation if, at the conclusion of the investigation, the information suggests it is more likely than not that a breach of academic integrity has occurred.

If the Panel determines that a student's conduct has violated academic integrity, the Panel will determine appropriate sanctions, with the dean retaining the right to make final determinations regarding findings and sanctions.

The dean of the student's school will notify the student in writing of the Panel's decision and any resulting sanctions.

Students have the right to appeal the Panel's sanctions. The grounds for appeal are: 1) there was a significant procedural error that substantially affected the fairness of the process; 2) there is new information that was not provided or available at the time of the hearing that may change the determined sanctions; 3) the sanctions imposed are excessive given the information provided during the investigation and hearing process. Disagreement with the findings or sanctions is not, by itself, grounds for appeal.

Appeals can be brought in accordance with the following procedure:

- ◆ The student(s) will first contact the Dean of Academic Affairs in writing and state the nature of their appeal of the Review Panel's sanctions.
- ◆ The student(s) will provide any relevant materials and answer any questions regarding the investigation at the request of the Dean of Academic Affairs

- ◆ The Dean of Academic Affairs will review all materials provided by the student(s) and information provided by the Review Panel regarding their assessment of the violation.
- ◆ The Dean of Academic Affairs will accept or reject the student's appeal and will formally notify the student in writing of their decision.
- ◆ Should the student wish to appeal the Dean of Academic Affairs' decision, the student may make a final appeal in writing addressed to the Provost. The Provost shall have the final authority regarding sanctions.

If the alleged incident occurs in a class taught by the dean of the student's school, then the dean will contact the Provost to identify a replacement arbiter. The Provost will appoint a dean from another school to conduct the investigation and convene the Review Panel.

If the alleged incident occurs in a class taught by the Dean of Academic Affairs or the Provost and a student wishes to pursue a second appeal of the Review Panel's decision, the student may escalate their final appeal to the Chancellor. The Chancellor shall have final authority to accept or reject the appeal and will notify the student in writing of their decision.

Academic Integrity Syllabus Statement

JTS expects students to meet high moral and academic standards. These standards include adhering to principles of academic integrity and maintaining ethical authorship practices in all learning contexts. Questions regarding citational practices and formats, the boundaries of allowed collaboration, guidelines for the use of any research and/or support tools (including generative AI tools), and any other questions related to the integrous completion of coursework should be directed to the instructor. Ignorance of rules and norms governing academic integrity does not constitute an exception from policies regarding student conduct.

Accommodations and Students with Disabilities

JTS is committed to meeting the needs of its students. Students diagnosed with physical and/or mental impairments qualify as persons with disabilities when their conditions substantially limit them in one or more major life activities. JTS provides reasonable accommodations to students with disabilities with consultation from their academic programs. Reasonable accommodations are adjustments to policies, practices, or procedures that facilitate equal access and opportunity for students with disabilities to JTS's programs, activities and services. In order to ensure that students' needs are directly linked to these accommodations, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) allow higher education institutions to require disability documentation to verify disability status and the need for reasonable accommodations. The dean of the respective school at JTS at which a student is enrolled is the ADA/504 coordinator. Students can locate each dean in the respective school's office. Students may check the website for the dean's telephone number and email address. The following documentation guidelines apply to List College

as well as graduate-level students. Specific instructions for List College and graduate-level students are described below.

Documentation must:

1. Be based on a report from a licensed health care provider from within the past five years. If the available evaluation report is more than five years old, then a note is required from a licensed health care provider attesting to the continued presence of the previous diagnosis and recommendations.
2. Be sufficiently comprehensive to establish clear evidence of a substantial impact on one or more major life activities.
3. Be sufficient to establish a direct link between the underlying impairment and the requested accommodations.
4. Include a description of what mitigating measures the student has used and whether with such use the student may still require accommodation to access JTS programs, activities and services.
5. Be issued by a medical or other qualified, licensed professional, unrelated by birth or marriage to the student, printed on letterhead, dated, signed, and including the professional's licensing information. No information may be redacted. JTS reserves the right to require that a certified copy of the report be transmitted directly from the health care provider to JTS.
6. Include the student's history of receiving reasonable accommodations and academic adjustments, if such history exists.
7. Include specific recommendations for accommodations as well as an explanation as to why each is recommended as necessary.

Students must complete the application process and submit necessary documentation before they may receive accommodation and services. JTS reserves the right to deny services or reasonable accommodation while the receipt of appropriate documentation is pending.

List College Students

List College students submit to their JTS dean the accommodations letter they received from Columbia University's Office of Disability Services or Barnard's Center for Accessibility Resources and Disability Services. List College students will receive this letter after submitting the necessary documentation in accordance with either of those schools' policies. Students need to include with this letter any other documentation that JTS requires in support of a student's request for reasonable accommodation, even if this was already submitted to Columbia/Barnard.

Upon receipt of a complete request, the student will receive confirmation of receipt from the dean's office. Should further information or clarification be needed from the student and/or health provider, this information will be requested of the student and/or the health care provider. It may be necessary for the dean and student to discuss what reasonable and appropriate accommodations can be made.

After consideration and review, the dean will inform the student in writing regarding the student's request for accommodations.

Graduate-Level Students (Cantorial, Davidson, Kekst, and Rabbinical Schools)

Any student who plans to request an accommodation for a disability must email their dean within one month of acceptance of an offer of admission to inform the dean that a request for accommodation is forthcoming. Should a disability emerge at a later point, the student should inform the dean as soon as possible.

Requests for accommodation should be completed no later than eight (8) weeks before the beginning of the upcoming semester.

To make a request for accommodation, please submit the appropriate form, along with any supporting documentation, to the dean. Upon receipt of a complete request, the student will receive confirmation of receipt from the dean's office. Completed requests will be reviewed. Should further information or clarification be needed from the student and/or health provider, this information will be requested of the student and/or the health care provider. It may be necessary for the dean and student to discuss what reasonable and appropriate accommodations can be made.

After review and consideration, the dean will notify the student in writing regarding the request for accommodations.